PDA in Youth Work Application Form LAYC/CEC 2024-25 Course

Your Contact Details: Please enter the details of where you wish us to contact you. This may be your work address or your home address. Please ensure that you give us a mobile number, as we may have to contact you at evenings or weekends. **Application forms must be completed and signed (electronic is acceptable) by the applicant.**

PROVIDING A PERSONAL EMAIL ADDRESS IS AN ADVANTAGE AS COURSE RELATED MATERIAL MAY BE SENT TO YOU BETWEEN SESSIONS. THIS EMAIL ADDRESS WILL ONLY BE USED FOR PDA RELATED EMAILS.

**About you:**

|  |  |  |
| --- | --- | --- |
| **Name:**  | **D.O.B:** | SQA Candidate No:(if known) |
| **Address:**  |
| **Tel:** | **Mobile:** |
| **Email:** |
| **Job role/ title:** |
| **Designation:** (please delete as appropriate)**Full time worker / Part time worker / Sessional / Volunteer** |

**About your organisation:**

|  |
| --- |
| **Group/Organisation Name:** |
| **Address:** |
| **Tel:** | Membership No. (if applicable):350/ \_ \_ \_ \_ \_ |
| Is this group/organisation where you will undertake your youth work observed practice?YES / NO (please delete as appropriate) |
| Line manager or person in charge of group where you work/volunteerName:Organisation:Email address: Tel: |

|  |
| --- |
| **Special requirements: If you have any specific dietary, learning support, access or other requirements please describe them here.**  |

**Personal Statement:**

|  |
| --- |
| **Please describe your previous and current experience of youth work and what you hope to get out of undertaking this PDA in Youth Work course.** This will be used as part of selection, so give as much information as possible: (Up to 300 words) * You should include the age-range of young people you have worked with,
* the kind of settings you have worked in,
* how long you have been working/volunteering and
* what your roles have involved.
 |

**Education:**

|  |
| --- |
| **Please provide some information about your previous experience of education, including any qualifications you may have undertaken at school/college/work/volunteering.****In addition, provide state of how you meet the minimum criteria to access this course:*** All applicants/participants must be 18 + (\*Young leaders aged 16+ – 18 who you are suitably experienced may also be considered)
* Have 1 year experience of regularly working/volunteering in a youth work setting.
* Have completed the Youth Scotland Ready for Youth Work 2-day course (in person or online 5 sessions) or equivalent covering core competencies as per the National Youth Work Induction Checklist.
* Have completed a Child Protection Awareness course in the past 2 years.
* Currently work or volunteer in a youth work setting.
* Have written permission from their workplace or the youth group where they volunteer, confirming they can be observed delivering youth work as part of the PDA course.
* Are you able to attend **all** the outlined training sessions and undertake **all** the required assessments.
 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Application Checklist**I understand that if I am accepted on this PDA in Youth Work course, I will be required to:* Register with SQA (Youth Scotland will do this for you as part of the course registration)
* Attend **all** the course session at LAYC listed below:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Time  | **Unit**  | Assessment Due Dates |
| **Tuesday, 5 November**  | 10-4.30PM | **Unit 1** |  |
| **Tuesday, 12 November**  |  |  |  |
|  |  |  | 6 December |
| **Tuesday, 21 January**  |  10-4.30PM | **Unit 2** |  |
| **Tuesday, 28 January**  |   |  |  |
|  |  |  | 21 February |
| **Wednesday, 12 March**  |  10-4.30PM | **Unit 3** |  |
|  |  |  |  |
| **Wednesday, 30 April** |   |  |  |
|  |  |  | 23 May |

A detailed programme for each of the sessions will be given to candidates at the start of each unit.* I have the permission of my workplace/ place where I volunteer to deliver a youth work session to young people and be observed doing for Unit 3**.**

**Signed (Candidate):** **Date:**  |

|  |
| --- |
| **For Line Manager or Volunteer Supervisor:****I support the candidate’s application. I agree to support them on the PDA programme, including arrangements to carry out the required Observed Practice session and act as their mentor as required.****Signed (Line Manager or Volunteer Supervisor):****Date:** |

For further information about the PDA in Youth Work course contact:

Emma (she/her) LAYC Development Worker email or call 0131 667 1828 (office)

#### Completed applications should be emailed by:

#### Friday 4 October 2024 to: Emma@layc.org.uk

Successful applicants will be advised by 11 October 2024. A formal acceptance form will be sent out to those offered places which must be completed and returned asap.